



Dosthill Primary Academy House Captain Application Checklist

Use this checklist to help you with your written application. You do not need to have evidence for every bullet point, and your evidence could just be how you'd show or do these things if elected. It will be important in the role that you **can speak up, step up, have a go, think about the whole team, and be an excellent role model.**

Role Description – Responsibilities of a House Captain

- Be an excellent role model to the members of your house and across the school by consistently following the school rules and demonstrating good behaviour for learning.
- Be accessible – do your members know who you are?
- Take a leading role in helping to organise events such as house sports teams.
- Take/help with house assemblies.
- Give brief speeches to motivate and praise your house members.
- Help maintain behaviour standards across the school e.g., corridor duties.
- Attend school events as an ambassador e.g., school open day.
- Meet with senior teachers to monitor house points.

Name:		House:
Skills	Qualities	Evidence Notes for Written Application
<p><u>Speak up.</u></p> <p>Communication</p>	<ul style="list-style-type: none"> • Able to share good ideas. • Listen to everyone's views. • Be open to other points of view. • Able to discuss and not argue. • Taking notes and feeding back. • Negotiation, delegation, fairness. • Speak clearly to an audience. 	
<p><u>Step up.</u></p> <p>Organisation</p>	<ul style="list-style-type: none"> • Take responsibility. • Thoughtful planning. • Organised paperwork. • Prompt timekeeping. • Liaison with peers. • Liaison with staff. 	
<p><u>Have a go.</u></p> <p>Confidence and Self-Esteem</p>	<ul style="list-style-type: none"> • Positive and enthusiastic. • Can-do mindset. • Be prepared to make decisions. 	
<p><u>Team thinking.</u></p> <p>Problem-Solving</p>	<ul style="list-style-type: none"> • Work well with others. • Stay calm. • Think about multiple solutions. • Big Thinker. • Be fair - Share the task equally. • Use common sense. 	
<p><u>Show the way.</u></p> <p>Be a role model.</p>	<ul style="list-style-type: none"> • Show empathy towards others and act as good friends would. • Use manners and basic good grace when dealing with other pupils and adults. • Responsible, reliable, and trustworthy. • Good sportsmanship. 	